

# Document Pack



Mark James LLM, DPA, DCA  
Prif Weithredwr,  
Chief Executive,  
Neuadd y Sir, Caerfyrddin. SA31 1JP  
County Hall, Carmarthen. SA31 1JP

**MONDAY, 16 MAY 2016**

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE **EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR REGENERATION & LEISURE** WHICH WILL BE HELD IN **DEMOCRATIC SERVICES COMMITTEE ROOM, COUNTY HALL, CARMARTHEN, AT 2.30 PM, ON MONDAY, 23RD MAY, 2016** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA

*Mark James*

**CHIEF EXECUTIVE**



PLEASE RECYCLE

<b>Democratic Officer:</b>	<b>Martin S. Davies</b>
<b>Telephone (direct line):</b>	<b>01267 224059</b>
<b>Fax:</b>	<b>(01267) 224911</b>
<b>E-Mail:</b>	<b>MSDavies@carmarthenshire.gov.uk</b>
<b>Ref:</b>	<b>AD016-001</b>

# A G E N D A

1. DECLARATIONS OF PERSONAL INTERESTS.
2. DECISION RECORD 4TH MAY 2016. 3 - 4
3. FINANCIAL ASSISTANCE FROM THE FOLLOWING PROGRAMME: RDP LEADER. 5 - 14

**EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR  
REGENERATION & LEISURE****WEDNESDAY, 4 May 2016****PRESENT: Councillor:** M. Gravell (Executive Board Member).**The following officers were in attendance:**

M Bull, Physical Regeneration Strategic Programme Manager

C Owen, Community Regeneration Assistant

M.S. Davies, Democratic Services Officer

**1. DECLARATIONS OF PERSONAL INTERESTS**

There were no declarations of interest.

**2. DECISION RECORD - 18TH APRIL 2016****RESOLVED that the decision record of the meeting held on the 18<sup>th</sup> April 2016 be signed as a correct record.****3. TRANSFORMATIONS COMMERCIAL PROPERTY DEVELOPMENT FUND**

The Executive Board Member considered a report detailing proposals by the Authority to make available funds from the 2016/2017 and 2017/18 financial years capital allocation to provide grant aid assistance to commercial property developers to meet the financial gap between the construction costs and the completed market value of the commercial property. The incentive on offer was aimed to stimulate the supply of high quality business premises within Carmarthenshire by offering funding towards high quality industrial units or office accommodation.

**RESOLVED that the eligibility criteria and proposed procedures for delivery of the Transformations Commercial Property Development Fund be approved.****4. CARMARTHENSHIRE RURAL ENTERPRISE FUND**

The Executive Board Member considered a report detailing proposals by the Authority to make available funds from the 2016/2017 and 2017/18 financial years capital allocation to provide grant aid for capital projects for the county's rural enterprises. The Grant would provide assistance to enterprises and sole traders for the development of new and existing business premises where new jobs were created as a result of the project.

It was proposed that Grants for works to property would be available to owners of the freehold interest in the property or to lessees holding a lease that had a minimum of 5 years, not 15 years as indicated in the report, remaining at the time of application.

**RESOLVED, subject to the above amendment, that the eligibility criteria and proposed procedures for delivery of the Carmarthenshire Rural Enterprise Fund be approved.**

**5. FINANCIAL ASSISTANCE FROM THE WELSH CHURCH FUND**

**RESOLVED** that the following applications for assistance from the Welsh Church Fund be approved subject to the usual terms and conditions and those specified in the report:-

<u>Applicant</u>	<u>Award</u>
Bethel Chapel	£2,124.00
Bethania Congregational Church	£3,000.00
All Saints Church, Ammanford	£3,000.00*
Cancer Information & Support Services	£3,000.00
Towy Boat Club	£500.00
Gellimanwydd Chapel	£3,000.00
Llandybie PTFA	£3,000.00

[\*Subject to all other relevant funding being secured.]

\_\_\_\_\_  
**CHAIR**

\_\_\_\_\_  
**DATE**

## EXECUTIVE BOARD MEMBER

**23 MAY 2016**

<b>Executive Board Member:</b>	<b>Portfolio:</b>
<b>Cllr. Meryl Gravell</b>	<b>Regeneration &amp; Leisure</b>

**FINANCIAL ASSISTANCE FROM THE FOLLOWING PROGRAMME:  
RDP LEADER**

**Recommendations / key decisions required:**  
**RDP LEADER – Annex**  
 3 Applications – Total Value = £27,227.31  
**Total Number of Applications – 3      Total Value = £27,227.31**

**Reasons:**  
 To support eligible projects under the funding programme.

<b>Directorate</b> <b>Name of Head of Service:</b> Helen L Morgan  <b>Report Author:</b> Dean Ellis / Grant Cole	<b>Designations:</b> Development Manager Regen & Policy  Rural Regeneration Officers	<b>Tel: 01267 242367</b> <a href="mailto:HLMorgan@cararthenshire.gov.uk">HLMorgan@cararthenshire.gov.uk</a> uk  <b>Tel: 01267 242431</b> <a href="mailto:GCole@cararthenshire.gov.uk">GCole@cararthenshire.gov.uk</a> <a href="mailto:DEllis@cararthenshire.gov.uk">DEllis@cararthenshire.gov.uk</a>
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**Declaration of Personal Interest (if any):** None

**Dispensation Granted to Make Decision (if any):** N/A

**DECISION MADE:**

  
  
  

**Signed:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

EXECUTIVE BOARD MEMBER

The following section will be completed by the Democratic Services Officer in attendance at the meeting



**EICH CYNGOR arleinamdani**  
[www.sirgar.llyw.cymru](http://www.sirgar.llyw.cymru)  
**YOUR COUNCIL doitonline**  
[www.carmarthenshire.gov.wales](http://www.carmarthenshire.gov.wales)

Recommendation of Officer adopted	YES / NO
Recommendation of the Officer was adopted <b>subject to the amendment(s) and reason(s) specified:</b>	
Reason(s) why the Officer's recommendation was <b>not adopted:</b>	

**EXECUTIVE SUMMARY**  
**EXECUTIVE BOARD MEMBER REGENERATION AND LEISURE**  
**23 May 2016**

**FINANCIAL ASSISTANCE FROM THE FOLLOWING PROGRAMME:  
LEADER**

To approve the following

**Recommendations / key decisions required:**  
**RDP LEADER – Appendix 1**  
 3 Applications – Total Value = £27,227.31

**Total Number of Applications – 3      Total Value = £27,227.31**

Details of the project are included in the attached report and authorisation is requested as per the officer recommendation to support the project with the stipulated amount of grant.

DETAILED REPORT ATTACHED?	YES – ANNEX
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**IMPLICATIONS**

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :						
Signed: Helen L Morgan		Development Manager Regeneration & Policy				
Policy and Crime & Disorder	Legal	Finance	ICT	Risk Management Issues	Organisational Development	Physical Assets
<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

**CONSULTATIONS**

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below	
Signed: Helen L Morgan      Development Manager Regeneration & Policy	
<b>1. Local Member(s)</b> As per individual reports <b>2. Community / Town Council</b> As per individual reports <b>3. Relevant Partners</b> As per individual reports <b>4. Staff Side Representatives and other Organisations</b> As per individual reports	



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**Section 100D Local Government Act, 1972 – Access to Information  
List of Background Papers used in the preparation of this report:**

**THESE ARE DETAILED BELOW**

<b>Title of Document</b>	<b>File Ref No.</b>	<b>Locations that the papers are available for public inspection</b>
<b>Un Sir Gar</b>	<b>T3-C1-14</b>	Rural Business Development Centre, Nantyci, Carmarthen, SA33 5DR
<b>Clybiau Plant – Holiday Playcare Pilot</b>	<b>T3-C1-16</b>	Rural Business Development Centre, Nantyci, Carmarthen, SA33 5DR
<b>Cwmamman Town Council</b>	<b>T3-C2-05</b>	Rural Business Development Centre, Nantyci, Carmarthen, SA33 5DR



**Regeneration & Policy Executive Board Report  
RDP LEADER**

**Report Author: Grant Cole / Dean Ellis**

[GCole@carmarthenshire.gov.uk](mailto:GCole@carmarthenshire.gov.uk)

[DEllis@carmarthenshire.gov.uk](mailto:DEllis@carmarthenshire.gov.uk)

**Tel: 01267 242394**

**Tel: 01267 242431**

**Report Value: £27,227.31**

1 of 3

Application Reference – T3-C1-14

<b>Project Title</b>	<b>Provision of Mobile and Pop Up Hubs</b>
<b>Applicant</b>	Un Sir Gar
<b>Project Description</b>	<p>The purpose of the project will be to improve and expand upon the way in which the services offered at the 'Hub' location in Llanelli, is replicated to people all across Carmarthenshire, especially to those in rural areas.</p> <p>The proposal is twofold, as Un Sir Gar will work in conjunction with the Library Service and opening 'pop up Hubs' in across the county.</p> <p>One of the biggest challenges Un Sir Gar has faced, has been to find a way of offering the same level of service available at 'The Hub' to the rest of the County. Although outreach work has been undertaken in various forms, and at many locations throughout Carmarthenshire, it has been difficult to consistently replicate the service available at 'The Hub' in other areas, due to resource implications.</p> <p>The 'Pop up Hubs' will be similar to the 'Hub on Tour' events, where they set up The Hub for a day in an alternative location across Carmarthenshire, and are joined by all the organisations that utilise The Hub in Llanelli. The 'Pop up Hubs' will ensure that people in the more rural parts of Carmarthenshire will be able to access the organisations and services that are available in the Llanelli 'Hub'</p> <p>This will bring an additional physical presence of Un Sir Gar to the following areas: Brechfa, Cilycwm, Crwbin, Cwffwrdd, Cwnwyl Elfed, Hendy, Laugharne, Llanboidy, Llanddoarog, Llandybie, Llangadog, Llangeler, Llanwni, Llannon, Llansaint, Llansteffn, Llanybydder, Maesybont, Manordeilo, Meidrim, Nantgaredig, Pencader, Pendine, Pumpsaint and Trelech.</p>
<b>Total Project Cost</b>	<b>£16,563.62</b>
<b>Eligible Capital</b>	<b>£0.00</b>

<b>Eligible Revenue</b>	<p style="text-align: center;"><b>£16,563.62</b></p> <p style="text-align: center;">Promotional Canopies (x3) - £5,400 Staff Costs – £4,671.47 Adverts/Leaflets/Booklets – £2,949.65 Promotional materials – £3,145 Graphic Design – £397.50</p>
<b>Ineligible Costs</b>	Nil
<b>CIIR and Officer Consultations Undertaken</b>	<ul style="list-style-type: none"> <li>• Grwp Cefn Gwlad Local Action Group Approval</li> </ul>
<b>Ownership/ Lease</b>	Not Applicable
<b>Funding Package</b>	<b>£16,563.62</b>
<b>Amount and % of grant requested</b>	£11,892.15 @ 71.80%
<b>Value of Levered Funds</b>	<p><b>£4,671.47</b></p> <p>£4,671.47 – Staff Costs</p>
<b>Economic Benefit</b>	<p>Helping people find work will directly help to tackle <b>Poverty</b> and <b>Social inclusion</b>, but the partnership working and networks Un Sir Gar has built means that they will be in a position to refer and signpost individuals to a wealth of services that help to tackle social exclusion.</p> <ul style="list-style-type: none"> <li>• Number of networks established - 2</li> <li>• Number of information dissemination activities – 6</li> <li>• Number of stakeholders engaged – 35</li> <li>• Number of participants supported – 300</li> </ul>
<b>Officer Comments</b>	
<b>Officer Recommendation</b>	<b>Award - £11,892.15</b>
<b>Subject to</b>	

2 of 3  
Application Reference – T3-C1-16

<b>Project Title</b>	Holiday Playcare Pilot
<b>Applicant</b>	Clybiau Plant Cymru
<b>Project Description</b>	Clybiau Plant Cymru is a charitable organisation that exists to help communities within Wales by promoting, developing and supporting quality, affordable out of school childcare clubs.

	<p>The charity has developed a pilot project to complement the findings of the Childcare Sufficiency Assessment Report (2014-2017), which was produced by CCC. The report identified that there is an unmet demand for registered out of school childcare across various areas of the county, particularly the Amman network area. The report also suggests that the cost of childcare provision tends to be high within this area, with the household income being low.</p> <p>The project will comprise of a flexible childcare model that gives families an opportunity to access affordable childcare during school holidays. Clybiau Plant Cymru will assist in delivering a free open access play programme comprising of two hours per day, which will run parallel with the closed access childcare currently offered by a provider in the Amman network area. This will allow parents to access a whole day of childcare for a reduced fee, giving them increased opportunity to seek employment or training.</p>
<b>Total Project Cost</b>	<b>£9,962.99</b>
<b>Eligible Capital</b>	<b>£0.00</b>
<b>Eligible Revenue</b>	<p><b>£9,962.99</b></p> <p>Staff Costs – £7,574.82          Printing Costs – £530.00          Mileage – £535.95          Design &amp; Promotion – £186.00          Simplified Costs – £1,136.22</p>
<b>Ineligible Costs</b>	Nil
<b>CIlr and Officer Consultations Undertaken</b>	<ul style="list-style-type: none"> <li>• Local Action Group Approved</li> <li>• Carmarthenshire County Council – Education &amp; Children Department</li> </ul>
<b>Ownership/ Lease Funding Package</b>	Not Applicable
<b>Amount and % of grant requested</b>	<b>£9,962.99</b>
<b>Value of Levered Funds</b>	<p>£7,970.39 @ 80%</p> <p><b>£1,992.60</b>          £1,992.60 – Own funds</p>
<b>Economic Benefit</b>	<p>The availability of suitable childcare has a significant economic effect on an area, in terms of employability.</p> <p>The pilot will provide flexible, affordable childcare which will enable parents to engage with the labour market, or seek personal development through training opportunities.</p>

	<ul style="list-style-type: none"> <li>• Number of information disseminated – 2</li> <li>• Number of stakeholders engaged – 1</li> <li>• Number of participants supported – 3 (24 Children)</li> <li>• <b>Public and private leverage funding - £9,962.99</b></li> </ul>
<b>Officer Comments</b>	
<b>Officer Recommendation</b>	<b>Award - £7,970.39</b>
<b>Subject to</b>	

3 of 3

Application Reference – T3-C2-05

<b>Project Title</b>	Asset Transfer Feasibility Study
<b>Applicant</b>	Cwmamman Town Council
<b>Project Description</b>	<p>Following the recent transfer of 5 assets from Carmarthenshire County Council, Cwmamman Town Council would like to undertake a series of developmental projects to utilise these assets. The Town Council has identified certain areas within their community that require action and improvement. The feasibility study will identify how the assets can be best utilised to assist with education and skills, supporting families and the elderly, business and entrepreneurial culture, social engagement and wellbeing within their community.</p> <p>The project will involve significant community engagement from the outset, giving residents an opportunity to relay key community needs. The project will also follow the principle of utilising community capabilities wherever possible.</p>
<b>Total Project Cost</b>	<b>£10,412.29</b>
<b>Eligible Capital</b>	<b>£0.00</b>
<b>Eligible Revenue</b>	<p><b>£10,412.29</b></p> <p>Feasibility Consultant – £4,800          Printing Costs – £729.77          Data Analysis Services – 868.80          Data Reporting Services – £651.60          Training Needs (Digital) – £775          Training Needs (Safeguarding) – £679.60          Public Workshop Delivery – £347.52          Marketing &amp; Publicity – £500          Room Hire – £1,060</p> <p>Nil</p>
<b>Cllr and Officer Consultations Undertaken</b>	<ul style="list-style-type: none"> <li>• Local Action Group Approved</li> <li>• Cwmamman Town Council application</li> </ul>

<b>Ownership/ Lease Funding Package</b>	Not Applicable
<b>Amount and % of grant requested</b>	<b>£10,412.29</b>  £7,364.77 @ 80%
<b>Value of Levered Funds</b>	<b>£3,047.52</b> £3,047.52 – Own funds
<b>Economic Benefit</b>	<p>It is the intention of the applicant to support both the retention of jobs locally and the creation of new jobs as a result of the projects developed through the delivery of the feasibility study. The feasibility process will create additional volunteering opportunities, which will lead to increased skill levels and employability amongst the participants.</p> <ul style="list-style-type: none"> <li>• Number of feasibility studies – 1</li> <li>• Number of networks established – 4</li> <li>• Number of jobs safeguarded through supported – 5</li> <li>• Number of information disseminated actions/promotional and/or marketing activities to raise awareness of the LDS and/or its projects – 15</li> <li>• Number of stakeholders engaged – 43</li> <li>• Number of participants supported – 350</li> <li>• <b>Public and private leverage funding - £10,412.29</b></li> </ul>
<b>Officer Comments</b>	
<b>Officer Recommendation</b>	<b>Award - £7,364.77</b>
<b>Subject to</b>	

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